



FINANCE & OPERATIONS BOARD ADVISORY COMMITTEE MEETING MINUTES

Date: December 7, 2023

Time: 7:30 a.m.

Place: Board of Education Room

1. Deputy Superintendent, Kyle Hayden, welcomed committee members and shared student, staff, school and district highlights and recognitions which have occurred over the course of the last month.
2. Jon Nibarger, audit partner with Allen, Gibbs & Houlik, reviewed the annual comprehensive financial report for fiscal year ended June 30, 2023. The financial report received an unmodified opinion, the highest audit opinion available.
3. Jeremy McFadden reviewed the bond compliance checklist for fiscal year ended June 30, 2023, which is completed annually with bond counsel Gilmore & Bell.
4. Jason Gillam, Director of Business Operations, presented the bids and contracts as follows:

BIDS

20003 Cabling Services RFP – from Envision Technology Group for cabling services at HES. (Bond \$28,486.58 Estimated)

24006 Journalism Equipment – from Adorama for Journalism equipment for BVH, BVN, and BVSU. (Capital Outlay \$38,604.16)

24007 Copy Paper (January-June) – Veritiv Operating Company for Copy Paper (January-June 2024) District Wide. (General Fund \$140,200.00 Estimated)

24008 3D Printers – Dynamism, Inc. for 3D Printers for BVH, BVN, BVNW, BVSU, BVW, CAPS, and BVA. (Capital Outlay \$33,816.00)

Market E-Rate Bid #43222612 – CDW-G for ITS replacement of network switches. 24-028 (Bond \$129,500.00)

STATE & LOCAL CONTRACTS - PURCHASES

Apple Inc. - Purchase (2000) MacBook Air devices for the 9th Grade 2024-25 incoming class devices/cases, as well as, our annual renewal for AppleCare OS Preferred Support. 24-036 (Bond \$1,861,875.00 Estimated)

Brady Industries - Purchase of cleaning chemicals for buildings District-wide. (Capital Outlay \$50,000.00 Estimated)

CDW-G - Purchase of replacement 6th Grade Chromebook devices for the 2024-2025 school year. 24-033 (Bond \$961,104.89 Estimated)

Dell Technologies - Purchase of 100 Engineering Laptops to replace the obsolete devices used at CAPS and High Schools. 24-027 (Bond \$180,972.00 Estimated)

CONTRACTS

ConvergeOne - This is a 3 year agreement for the District's cyber security software. 24-030 (Bond)

<u>2022/2023</u>	<u>2023/2024</u>
N/A	\$87,542.40

ConvergeOne - Purchase of Cyber Security and Threat Intelligence core platform support. This is a 3 year contract. 24-031 (Bond)

<u>2022/2023</u>	<u>2023/2024</u>
N/A	\$762,278.50

Heartland Coca-Cola - Renewal of beverages contract for High School vending machines and concession stands. Includes yearly sponsorship fee (\$10,000/ year) and monthly commission payments earned by building. 5 year agreement. (Revenue)

<u>2022/2023</u>	<u>2023/2024 – 2027/2028</u>
\$18,367.68 Revenue	\$100,000.00 Est. Revenue

K&W Underground - K&W provides fiber splicing repair for the District's wide area network. 24-035 (Capital Outlay)

<u>2022/2023</u>	<u>2023/2024</u>
N/A	\$20,282.80

McConnell & Associates - McConnell & Associates will resurface athletic tracks at BVH, HMS, BVM, LKM. (Bond)

<u>2022/2023</u>	<u>2023/2024</u>
N/A	\$276,191.00

Oxford Computer Group Worldwide Ltd. - The purpose of this contract will purchase services to help migrate from Microsoft's Identity Management software to a new software called IDM. This software is used for building user account in Azure AD, Google, Microsoft AD, and managing of user groups. Identity Management Configuration Phase 1 24-029 (Capital Outlay)

<u>2022/2023</u>	<u>2023/2024</u>
N/A	\$17,600.00

Oxford Computer Group Worldwide Ltd. - Identity Management Configuration Phase 2-3 for migration to IDM software. 24-034 (Capital Outlay)

<u>2022/2023</u>	<u>2023/2024</u>
N/A	\$24,000.00

Oxford Computer Group Worldwide Ltd. - Identity Management Configuration Phase 4-12 for migration to IDM software. This includes: configuration of Identity Panel Suite to meet the requirements for replacing MIM, testing and deployment of Identity Panel Suite into the Production environment, and Installation of Panel Service(s). 24-032 (Capital Outlay)

<u>2022/2023</u>	<u>2023/2024</u>
N/A	\$150,400.00

RESCIND

Home Depot Pro - Purchase of cleaning chemicals for buildings District-wide. (Capital Outlay \$50,000.00 Estimated)

BLUE VALLEY RECREATION CONTRACTS

All Copy Products - BVRC's copy machines lease on 8 copiers is set to expire February 25, 2024. We have had these machines for the past 10 years. Utilizing State Contract #NASPO 140595 with All Copy Products the estimated replacement cost is a monthly total of \$1,879.18 for a period of 60 months.

<u>2019-2023</u>	<u>2024-2029</u>
N/A	\$112,750.00 Estimated

The next Finance & Operations Advisory Committee meeting will be on January 4, 2024 at 7:30 a.m. in the Board of Education Room, District Office.